



**Outer East Area Committee
Swarcliffe & Stanks Forum
and PACT meeting**

Minutes from the meeting of 4 July 2013
Held at Swarcliffe Working Men's Club

Present:

Cllr Debra Coupar (Chair), Cllr Pauleen Grahame, Cllr Peter Gruen, Martin Hackett (South East Area Support Team, minutes), Sgt Andy Hill (WYP), John Nicholson (resident), Sandra & James Murfin (residents), Jean Jackson (resident), Siddiga Austin (resident), Paul Nicholson (resident), Anthony Florey (resident), Jeremy Lunn (Aire Valley Homes), Ken Hill (Swarcliffe Good Neighbours), Virgil Meikle (LCC - Youth Service), Rita Grainger (SGNS Vol), Doreen Scahill (SGNS Vol), Lynn Towler (LCC Libraries), Mark Nicholson (leaseholder), Mark Bavister (YHL), Dave Purdy (LCC) Nina Pungi (ASB).

Apologies:

Martyn Trodd (Yorkshire Transformations Ltd), Kimberley Atkins (YTL), Nathan Vaughn.

1.0	PACT meeting – West Yorkshire Police	
1.1	Contact points for your local Neighbourhood Policing Team are: Tel: 0113 285 5335 Email: banpt.cwt@westyorkshire.pnn.police.uk Website: www.westyorkshire.police.uk/npt (then navigate via the map or add your postcode to the box)	
1.2	Sgt Andy Hill attended, gave an update about crime and anti-social behaviour (ASB) and then gave responses to issues raised.	
1.3	There have been 12 calls for ASB in last 6 weeks most off which related to off road motorcycles. When caught the bikes can be confiscated.	
1.4	CCTV cameras at Stanks Parade shops The shops have been visited by WYP but none of the shopkeepers seem prepared to take on the maintenance responsibility. Outer East Area Committee paid for the installation several years ago on the basis that the shopkeeper took on the responsibility for maintenance after the first year. They did agree to this but it appears that over the course of time this has changed. Action: It was agreed that this could not be further pursued without the co-operation of the shopkeepers.	
1.5	Southwood Road tenant issue Neighbour issue now resolved to satisfaction of both parties.	
2.0	Welcome and introductions to Forum Meeting	
2.1	Cllr Debra Coupar introduced herself as the newly elected Ward Member for Cross Gates & Whinmoor and new chair of the Swarcliffe Forum. Everyone at the meeting introduced themselves.	
3.0	Minutes & Matters arising from 10th April 2013	
3.1	The minutes were agreed and there were no matters arising that are covered on the agenda.	

4.0	Swarcliffe Good Neighbours Scheme – Ken Hill	
4.1	SGNS have had their contract extended for 2 years with a possible extension 'til 2018.	
4.2	Cllr Peter Gruen has been elected to SGNS Executive Committee.	
4.3	KH reported on: <ul style="list-style-type: none"> • The knit and natter group (to start in September) • Various trips and outings provided • The gardening scheme funded by Area Committee (to date 132 cuts and 72 follow ups) 	
5.0	Activities for young people – Coullin Meikle (Youth Work Manager)	
5.1	Virgil reported the following: <ul style="list-style-type: none"> • 32 universal sessions delivered in recent period • Several residentials planned soon • Work started with Youth Offending Service • Discussed project called Voice, Influence and Change – this is where young people can influence decision making process for what provision there is in the area. 	
5.2	Local Councillors were thanked for MICE money for football kits and funding for the school holiday programme.	
5.3	MH reported that Area Committees now has a delegated budget for young people. The intention is to establish a Young Persons sub group chaired by the Area Committee Lead Member for Children, Cllr Coupar. This body will work with service providers and young people to determine how this budget is used. The sub group will make recommendations to Area Committee to fund project work from this source.	
5.4	Virgil confirmed that discussions are on-going to fill the gap on provision for children aged 6 to 12 years.	CM
6.0	Housing issues in Swarcliffe – Jeremy Lunn	
6.1	Rent arrears and welfare reform issues remain priority work for staff and have taken up considerable staff time. The following information was also provided: <ul style="list-style-type: none"> • 9 Voids • 200 bids per property in Swarcliffe • 9 community walkabouts in June • Working with community payback to do new environmental projects 	
6.2	Question – Why not concentrate on already existing environmental schemes that are no longer maintained rather than creating new ones? Agreed – JL and Nathan Vaughn to investigate all environmental schemes and determine which one's aren't being maintained. They will then look at a programme for community payback	JL/NV
6.3	Cllr Grahame informed the meeting that Parks & Countryside now maintained plants around Welcome Stones. She agreed to contact Kris Nenadic to see if Sherburn Court can be included in their maintenance programme.	Cllr G

6.4	NP from ASB encouraged people to report ASB. Several issues raised: <ul style="list-style-type: none"> • Role for AVH in monitoring new tenancies • Tenure does not matter – action is taken regardless of tenure • There will no longer be choice based lettings once ALMO's back with LCC in August • Every tenancy will be visited at least once per year. To date 222 visits done. 	
6.5	Action: NP agreed to deal with specific issue raised at forum regarding Stanks Parade. Cllrs will be updated on the action taken.	NP
7.0	Mobile Library Service	
7.1	LT from Library Services attended. Details of the mobile library service were distributed including learning sessions.	
7.2	The following actions were agreed: <p>Action 1 – LT to publicise service at key building in the area</p> <p>Action 2 – LT agreed to network at future events. Agreed to liaise with James Nundy and have a stall at older persons event week (Swarcliffe day)</p> <p>Action 3 – LT to evaluate how successful the current stops are and see if they need to be changed or varied. To report this to next meeting.</p>	LT LT/JN LT
8.0	Environmental Update – Nathan Vaughn	
8.1	NV was sick and unable to attend. MH gave a brief update on some actions recently undertaken including action against fly tippers	
8.2	Nathan Vaughn can be contacted via 07891 279 500 and e mail: nathan.vaughn@leeds.gov.uk	
8.3	The forum was reminded that if they had environmental concerns they should contact Nathan.	
9.0	Swarcliffe PFI	
9.1	MB attended from Yorkshire Housing. A brief outline of works completed and outstanding was given followed by questions. <p>Q1 – why is incorrect information on economy severn heating being given? Action – MB to investigate and give written reply back to forum (via James Nundy)</p> <p>Q2 – why are sink plugs not to British Standard size? Action – MB and DP to visit DS's home to investigate. This will be reported back to forum.</p> <p>Q3 – why no decorations grant for dwellings not yet refurbished? Action – DP not aware of this but will investigate and report back</p> <p>Q4 – why are PFI statistics not on Yorkshire Housing website or available at Housing Office as promised? Action : JL to ensure they are available at Housing Office and contact Yorkshire Housing</p> <p>Q5 – why is Home Zone 23(Whinmoor Way/Stanks Drive) not maintained? Action – DP informed meeting that work done as a favour to local residents on proviso that they would maintain site. After discussion he agreed to look at original drawings to see if these improvements were included.</p>	MB/JN MB/DP DP JL DP

	If not on drawings LCC will agree to return site to original condition (grass). Q6 – why is there no rear door choice? Response – the contract provided no choice.	
10.0	Parking Issues	
10.1	Cllr Gruen reported that highways have now priced for parking in Mill Greens and 21 places in Penwells. The next stage will be consultation with local residents that may be affected by the proposal.	
11.0	10 Minute Open Floor	
11.1	Complaint that grass is 3 ft high in places. Action: agreed that JL and NV would do audit of grass on the estate by the 19 th of July 2013 and that the findings be reported to Cllr Coupar by the 22 nd of July.	JL/NV
11.2	Breakdown Wagon on Stanks Rise causing obstruction (AVH tenancy) Action: JL to visit the tenant.	JL
11.3	Access to rear of Stanks Parade is very difficult due to parked car (AVH tenant). Action: JL to visit tenant	JL
11.4	Queries raised about the quality on the environmental scheme being undertaken. Action: query already passed to Executive Member, Cllr Dobson.	
11.5	Persimmons gulleys/drains blocked. Action: not yet adopted by LCC but DP will contact persimmons regarding complaint	DP
12.0	Date of next meeting – Wednesday 2nd October at 6pm, Swarcliffe WMC.	

Summary of actions

Action	Lead by	Progress	Action closed or open?
Parking issues on Southwood Road • To arrange a site visit with Nathan to get first hand experience of the parking chaos	Cllr Grahame	Action from 30 January 2013	Open
Playgrounds • PFI contract details to be given to Vicky Nunns	LCC	Action from 30 January 2013	Open
Playgrounds • Review of facilities requested by councillors	Parks & Countryside (VN)	Action from 30 January 2013	Open
Welfare Reform			

<ul style="list-style-type: none"> Scrutiny Board are to look into the plans 	Cllr Grahame	Action from 30 January 2013	Open
<p>Stanks Parade shops CCTV</p> <ul style="list-style-type: none"> To visit all shopkeepers to discuss way forward with the system upgrade 	Police	Action from 10 April 2013	Open
<p>Southwood Road ASB</p> <ul style="list-style-type: none"> Police to follow up complaint AVH to investigate dog 	Police AVH	Action from 10 April 2013	Open
<p>Swarcliffe Children's Centre</p> <ul style="list-style-type: none"> Investigate broken bottles thrown into play area 	Police	Action from 10 April 2013	Open
<p>Swarcliffe Good Neighbours</p> <ul style="list-style-type: none"> Resident offered to volunteer 	Ken Hill	Action from 10 April 2013	Open
<p>Mill Green Gardens parking</p> <ul style="list-style-type: none"> Cllrs to visit residents with the plans 	Councillors	Action from 10 April 2013	Open
<p>Health Facilities</p> <ul style="list-style-type: none"> Continue to pursue GP interest 	Councillors	Action from 10 April 2013	Open
<p>Community Centre review</p> <ul style="list-style-type: none"> St Greg's Y&A user group meeting to be arranged and include D. Scott from Performance & Review team 	Area Support Team (JN)	Action from 10 April 2013	Open
<p>Environmental action</p> <ul style="list-style-type: none"> Promote outcomes from successful cases: Nathan to regularly provide the information to Area Support Team for inclusion with the minutes Investigate footpath issue at rear of Stanks Parade shops 	NV NV	Actions from 10 April 2013	Open